

**West Berkshire Council Forward Plan
8 December 2020 - 31 March 2021**

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Reference	Item	Purpose	Decision Body	Month/Year	Executive	ID	Date Report Published	Council	Governance and Ethics Committee	OSMC	Other	Officer and Contact No	Directorate	Lead Member	Consultee(s)	Part II	Call In
EX3902	Approval to adopt a revised Housing Allocations Policy	To seek approval to adopt and implement the revised Housing Allocations Policy.	EX	01 December 2020	17/12/20 EX		09/12/20					Fidelis Ukwenu/Janet Weekes	Place	Planning and Housing	Wide range of partners, stakeholders and service users	No	No
EX3884	Key Accountable Performance 2020/21: Quarter Two	To report Q2 outturns for the Key Accountable Measures which monitor performance against the 2020/21 Council Performance Framework. To provide assurance that the objectives set out in the Council Strategy and other areas of significant activity are being managed effectively. To present, by exception, those measures that are predicted to be 'amber' or 'red' and provide information on any remedial action taken and the impact of that action. To recommend changes to measures/targets as requested by services.	EX	01 December 2020	17/12/20 EX		09/12/20			26/01/21		Catalin Bogos	Resources	Internal Governance		No	Yes
EX3964	Response to Safer Schools Motion	To provide a response to a motion proposed at the 03 March 2020 Council meeting.	EX	01 December 2020	17/12/20 EX		09/12/20					Neil Stacey	Place	Transport and Countryside		No	Yes
EX3966	Response to the Power to Communities Motion	To provide a response to a motion proposed at the 03 March 2020 Council meeting.	EX	01 December 2020	17/12/20 EX		09/12/20					Jon Winstanley	Place	Environment		No	Yes
EX3978	London Road Industrial Estate - future options	For the Executive to approve the next steps for the development of the London Road Industrial Estate, alongside indicative timescales and development options for consideration.	EX	01 December 2020	17/12/20 EX		09/12/20					Joseph Holmes	Resources	Finance and Economic Development		No	Yes
EX3979	Response to the Newbury Town Centre Pedestrianisation Motion	To provide a response to the Motion regarding the pedestrianisation of roads in Newbury Town Centre, which was presented to Council by Councillor David Marsh in September 2020.	EX	01 December 2020	17/12/20 EX		09/12/20					Neil Stacey	Place	Transport and Countryside		No	Yes
EX3908	Revenue Financial Performance Report - Q2 of 2020/21	To inform Members of the latest financial performance of the Council.	EX	01 December 2020	17/12/20 EX		09/12/20					Melanie Ellis	Resources	Finance and Economic Development		No	No
EX3909	Capital Financial Performance Report - Q2 of 2020/21	To present the Q2 capital financial performance for Members to note.	EX	01 December 2020	17/12/20 EX		09/12/20					Shannon Coleman-Slaughter	Resources	Finance and Economic Development		No	No
ID3923	West Berkshire Council Forward Plan 3 Feb 2021- 31 May 2021	To agree the Forward Plan for the next four months.	ID	01 December 2020		31/12/20	21/12/20					Maira Fraser	Resources	Leader, District Strategy and Communications		No	No
PC3968	Apprenticeship Strategy	To approve the Strategy.	PC	01 December 2020			TBC				Dec 20	Abi Witting	Resources	Internal Governance		No	Yes
EX3976	Strategy and Governance Service Review – Proposed Redundancies <i>(Paragraph 1 – information relating to an individual)</i> <i>(Paragraph 2 – information identifying an individual)</i> <i>(Paragraph 3 – information relating to financial/business affairs of particular person)</i>	To agree the redundancy costs arising from the Strategy and Governance Service Review	EX	01 January 2021	14/01/21 EX		06/01/21					Sarah Clarke	Resources	Internal Governance		Yes	Yes
EX3888	Leisure Strategy	To adopt the Council's Leisure Strategy post the consultation exercise.	EX	01 January 2021	14/01/21 EX		06/01/21					Paul Anstey	Place	Public Health & Community Wellbeing, Leisure and Culture		No	Yes
EX3807	Cultural Heritage Strategy	To adopt the Council's Cultural Strategy post the consultation exercise.	EX	01 January 2021	14/01/21 EX		06/01/21					Paul James	Environment	Public Health & Community Wellbeing, Leisure and Culture		No	Yes
OSMC	Commercialisation Part 2: Commercial Board Update	To report to the Commission the Board's activities and achievements, what revenue had been achieved and how this was tracked	OSMC	01 January 2021			18/01/21			26/01/21		Andy Sharp	People	Finance and Economic Development		No	No
EX3961	Care Homes Catering <i>(Paragraph 3 – information relating to the financial/business affairs of a particular person)</i>	To award the contract for West Berkshire Council Care Homes and Resource Centre catering	EX	01 February 2021	11/02/21 EX		03/02/21					Zoe Campbell	Resources	Adult Social Care		Yes	No
EX3833	Adoption of the Housing Strategy	To adopt a new Housing Strategy	EX	01 February 2021	11/02/21 EX		03/02/2021					Neil Coles	Place	Planning and Housing		No	Yes

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EX3952	Risk Management Strategy	To set out the overarching framework for managing risk at the Council, the Council's risk appetite and latest Corporate Risk Register.	EX	01 February 2021	11/02/21 EX		03/02/21		01/02/21 GE		Joseph Holmes	Resources	Internal Governance		No	Yes
GE3689	External Audit Fee and Plan for financial year 2021/22	To present to members the Audit Fee Letter for 2021/22 from Grant Thornton. The letter sets out the fee for the audit in line with the prescribed scale fee set by the Public Sector Audit Appointments Ltd (PSAA). To provide Members with a copy of the External Audit Plan for 2021-22	GE	01 February 2021			22/01/21		01/02/21 GE		Shannon Coleman-Slaughter	Resources	Internal Governance		No	Yes
GE3934	External Auditors Report on the Financial Statements	To receive the report from the external auditors.	GE	01 February 2021			22/01/21		01/02/21 GE		Shannon Coleman-Slaughter	Resources	Finance and Economic Development		No	Yes
GE3907	Strategic Risk Register Update Q2 2020/21	To provide an update on the Strategic Risk Register as at Q2 of 2020/21.	GE	01 February 2021			22/01/21		01/02/21 GE		Catalin Bogos	Resources	Internal Governance		No	No
GE3892	Preparation for 2020-21 Financial Statements	To provide Members with a copy of the audited financial statements for the financial year ended 31 March 2021	GE	01 February 2021			22/01/21		01/02/21 GE		Shannon Coleman-Slaughter	Resources	Finance and Economic Development		No	Yes
GE3955	Local Code of Corporate Governance	To adopt the Code.	GE	01 February 2021			22/01/21		01/02/21 GE		Joseph Holmes	Resources	Internal Governance		No	Yes
GE3893	Internal Audit – Interim Report 2020-21	To update the Committee on the outcome of internal audit work.	GE	01 February 2021			22/01/21		01/02/21 GE		Julie Gilhespy	Resources	Internal Governance		No	Yes
GE3986	Update on Progress with Constitution Review	To provide the Governance and Ethics Committee with an update on progress being made with the review of the Constitution.	GE	01 February 2021					01/02/21 GE		Sarah Clarke	Resources	Internal Governance		No	No
ID3924	West Berkshire Council Forward Plan 16 March 2021- 30 June 2021	To agree the Forward Plan for the next four months.	ID	01 February 2021		11/02/21	03/02/21				Moira Fraser	Resources	Leader, District Strategy and Communications		No	No
C3933	Health Scrutiny arrangements across Buckinghamshire, Oxfordshire and Berkshire West (BOB)	To consider the proposal to form a new mandatory committee with health scrutiny powers to consider matters affecting patient flow across the whole Buckinghamshire, Oxfordshire and Berkshire West (BOB) geography.	C	01 March 2021			22/02/21	02/03/21 C			Gordon Oliver	People	Public Health & Community Wellbeing, Leisure and Culture		No	No
C3972	Response to the Fireworks Motion	To present a response to the Motion presented to the 10 September Council meeting.	C	01 March 2021			22/02/21	02/03/21 C		08/02/21 - Lic	Sean Murphy	Place	Planning and Housing		No	No
C3980	Investment and Borrowing Strategy 2021/22	This report sets out the proposed Investment and Borrowing Strategy for 2021/22, as required by the Local Government Act 2003.	C	01 March 2021	11/02/21 EX		22/02/21	02/03/21 C			Shannon Coleman-Slaughter	Resources	Finance and Economic Development		No	No
C3982	Capital Strategy 2021/22 to 2023/24	To outline the Capital Strategy covering financial years 2021/22 -2023/24 and supporting funding framework, providing a high-level overview of how capital expenditure, capital financing and treasury management activity contribute to the provision of local public services along with an overview of how associated risk is managed and the implications for future financial sustainability	C	01 March 2021	11/02/21 EX		22/02/21	02/03/21 C			Shannon Coleman-Slaughter	Resources	Finance and Economic Development		No	No
C3984	Statutory Pay Policy 2021	To seek Council's approval of the Statutory Pay Policy Statement for publication from 1st April 2021.	C	01 March 2021			22/02/21	02/03/21 C		09/02/21 PC	Rebecca Bird	Resources	Internal Governance		No	No
C3981	Medium Term Financial Strategy 2021/22 to 2023/24	To agree the medium term financial planning and strategy for the organisation.	C	01 March 2021	11/02/21 EX		22/02/21	02/03/21 C			Joseph Holmes	Resources	Finance and Economic Development		No	No
C3983	Revenue Budget 2021/22	To consider and recommend to Council the 2021-22 Revenue Budget.	C	01 March 2021	11/02/21 EX		22/02/21	02/03/21 C			Joseph Holmes/Melanie Ellis	Resources	Finance and Economic Development		No	No
EX3911	Revenue Financial Performance Report - Q3 of 2020/21	To inform Members of the latest financial performance of the Council.	EX	01 March 2021	25/03/21 EX		17/03/21				Melanie Ellis	Resources	Finance and Economic Development		No	No
EX3912	Capital Financial Performance Report - Q3 of 2020/21	To present the Q3 capital financial performance for Members to note.	EX	01 March 2021	25/03/21 EX		17/03/21				Shannon Coleman-Slaughter	Resources	Finance and Economic Development		No	No

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EX3885	Key Accountable Performance 2020/21: Quarter Three	To report Q3 outturns for the Key Accountable Measures which monitor performance against the 2020/21 Council Performance Framework. To provide assurance that the objectives set out in the Council Strategy and other areas of significant activity are being managed effectively. To present, by exception, those measures that are predicted to be 'amber' or 'red' and provide information on any remedial action taken and the impact of that action. To recommend changes to measures/targets as requested by services.	EX	01 March 2021	25/03/21 EX		17/03/21			20/04/21		Catalin Bogos	Resources	Internal Governance		No	Yes
ID3925	West Berkshire Council Forward Plan 15 April 2021- 31 July 2021	To agree the Forward Plan for the next four months.	ID	01 March 2021		11/03/21	03/03/21					Moir Fraser	Resources	Leader, District Strategy and Communications		No	No